

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

April 8, 2013 7:07 PM

Members Present: Steve Blake (Chairman), Robert Dunne (arrived 7:25), Gary Flynn,
Rick Shaw (not present 7:25-8:50)

Members Absent: Allen Phillips

Guests: Anthony Silvia, Jen Breen, Tim Shea, Dana Hopkins, Kevin McCormick

Usage Request

Kevin McCormick is requesting use of the Pine Grove and the fields at Goodale Park for the event planned by the It's a Celebration group. The event is planned for Memorial Day weekend and they would like to have a beer and wine license for the events.

- Motion Originator: Rick Shaw
- Motion Description: Approve use of the Pine Grove and fields at Goodale Park for the It's a Celebration events May 25&26 (request form to follow).
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

- Motion Originator: Rick Shaw
- Motion Description: Approve beer and wine at the events on May 25&26, pending license approval by Board of Selectmen.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Approval of Minutes

- Motion Originator: Rick Shaw
- Motion Description: Approve minutes for January 7, 2013 meeting
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Treasure's Report/Bills to Approve

Deposits totaling \$0.00 were made into the field account, \$430.00 into the recreation account and \$0.00 into the Pride Park account. The balance on the field account is \$18,070, the recreation account is \$7004, and Pride Park \$4,318. Jen has received \$395.00 in credit card payments, which is included in the \$430.00 deposit figure.

motion originator	Motion Description			motion seconded	Approvers Disapprovers
Gary Flynn	Approve payment to	Jen Breen / supplies	\$117.00	Rick Shaw	All Approved
Rick Shaw	Approve payment to	Jen Breen / salary	\$300.00	Gary Flynn	All Approved
Rick Shaw	Approve payment to	Pepsi-Cola	\$316.60	Gary Flynn	All Approved
Gary Flynn	Approve payment to	Graf Brothers	\$105.00	Rick Shaw	All Approved

Parks and Recreation Programs

Jen has requested use of the basketball courts at Goodale Park for the Summer Basketball Program, June 3 – July 18/Mon-Thu/5:45-8:30PM. Jen explained that the program will be a little more structured than last year and is one additional night per week. Anthony asked if the operation of the court lights is manual or automatic. Tim explained that they are on a sensor and come on at dusk and shut-off at 10:00.

(7:25)

- Motion Originator: Gary Flynn
- Motion Description: Approve use of the courts June 3-July 18th as requested
- Motion Seconded: Bob Dunne
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Jen reported that she is working with the Regatta Point Sailing Program at Lake Quinsig, to offer lessons thru them. There will be a \$10 profit to the Recreation Department for each registration. Jen is trying to work with Sterling to fill one week.

Jen reported that the curly slide is broken/cracked at Pride Park. Tim will put caution tape on it.

- Motion Originator: Bob Dunne
- Motion Description: Approve funds (up to \$2,000) for the purchase of a new slide.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Jen reported that she only has 8 kids registered for the April Days of Play and that she may have to cancel. The registration deadline is this Wednesday. If the program is cancelled, Jen will have Steve sign vouchers for reimbursement payments.

Facility Requests

The Worcester Sports Foundation (Dana Hopkins) has submitted a facility request for use of the Woodland Field on April 11th (3:00-7:00) to hold a girls' rugby training session. They had a field on Lake Ave lined-up for this, but the state is not allowing use of their fields until May 1st. Bob noted that there is a conflict with the Mt Club, who has use of the field at that time. Bob suggested that the two groups share the field.

- Motion Originator: Bob Dunne
- Motion Description: Allow the Worcester Sports Foundation to share use of the field on April 11th, with a \$50.00 fee.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Bob will contact the soccer coach regarding the matter.

SCOR FC Soccer is looking for field use. Bob noted that Woodland is already being shared (T-ball and Mt. Club) and there is no field space available. A representative was supposed to be at the meeting, the matter was tabled until they show up.

Jen has requested use of the Townsend & "B" fields for the First Kicks and elementary soccer lessons on Tuesdays (1:45-4:30), April 23-June 11.

- Motion Originator: Steve Blake
- Motion Description: Approve use of the Townsend & "B" fields on Tuesdays, as requested for the first kicks and elementary soccer lessons.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Major Edwards (Deanna Fillbert) has requested use of the All-Purpose Field and track on June 3 & 4 for their annual field day events (with June 10 & 11 rain dates).

- Motion Originator: Steve Blake
- Motion Description: Approve Major Edwards request as submitted
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Bob reported that Paul Mumby has asked that the WB Youth Soccer request be revised to include Fridays, 4:00-8:00 (for younger kids) and Sunday afternoons, 1:00-3:00.

- Motion Originator: Bob Dunne
- Motion Description: To amend and approve soccer field usage as requested
- Motion Seconded: Steve Blake
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Tim stated that he needs to know when High School games are occurring and that it is a big expense and waste of time to prep a field when it is not being used. The Athletic Director did not have the new email address for the DPW Superintendent.

Parks Facilities/Maintenance Items

The mulch at Pride Park needs to be spread out; the bunker machine from the Wachusett Country Club could be used to do this. The seal-coating of the track is scheduled to be done over April vacation, if it is warm enough and does not rain.

Steve has put together pricing for the spring application of weed control and fertilizer (\$4332.00). Steve would like to see this completed during April vacation.

- Motion Originator: Bob Dunne
- Motion Description: Approve funds for spring application as written, and up to \$500.00 if Pride Park is not included.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Steve noted that there needs to be a 3-day window for the applications and that they will need to be coordinated with the school's sports schedule. Steve will speak with the Athletic Director tomorrow. Steve stated that Tru-green will be quoting on summer and fall treatments. Steve has asked Anthony to get more quotes for the treatments.

Anthony has spoken with the Town Administrator in regards to having a warrant article for a new mower, as well as putting it on a capital expenditure request.

Steve asked Anthony to obtain quotes for 80 yards of mulch, for the next meeting. The board has approved \$2,500 for the purchase of mulch, at an earlier meeting.

The DPW has received 16 applications for the seasonal part-timer position. A part-timer will begin after next Wednesdays Board of Selectmen meeting and will be available for 40 hours a week. Tim questioned whether 40 hours allowed because of benefit eligibility. Anthony will look into how many hours the individual is allowed to work.

Steve stated that there is a lot of fencing that is in need of repair and that the backstop at the Sr. Baseball field is in poor condition. Steve thinks that CPA funds can be used for the fencing repairs. Steve has suggested that the board put together information on the needed repairs, so that it can be presented at the fall Town Meeting. Tim suggested that the cost for netting be included in the request for funds. (8:50 PM)

The board members will tour the Parks Facilities with Anthony and Tim on April 17th, 10:00 AM (post as Parks meeting). The irrigation system will be included in the tour.

Tim has requested that the golf carts be registered, so he can drive between Goodale Park and the Town Common. Anthony would like to look into the matter, as to whether they need to be registered.

Steve will get quotes for the port-a-toilets. He has one quote and will get two more (one being from United).

Steve reported that the granite marker at Goodale Park was struck by a vehicle and has been fixed by the DPW. Steve informed Anthony that a claim needs to be submitted to the insurance company, for the costs of the repair.

Tim stated that the storage unit served its purpose over the winter, but that temperature control is an issue (cannot store paint in the unit). Tim feels that two 20 foot units would be better than the one 40 foot unit (if the board is considering purchasing). Bob noted that the Parks Facility Committee master plan will include a storage facility. Bob suggested that the board look at switching to the two 20 foot units. Steve asked Gary to get current quotes for rent-to-own on the storage units.

- Motion Originator: Gary Flynn
- Motion Description: To continue use of the storage unit
- Motion Seconded: Bob Dunne
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Tim suggested that the lights for the courts at Goodale Parks be turned off (for now) Sun-Thu, to save on the operation costs.

- Motion Originator: Bob Dunne
- Motion Description: To deny request for field use by SCOR FC Soccer, due to lack of available fields.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

- Motion Originator: Bob Dunne
- Motion Description: To declare all courts and fields playable and opened
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

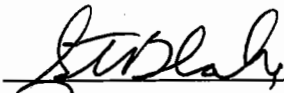

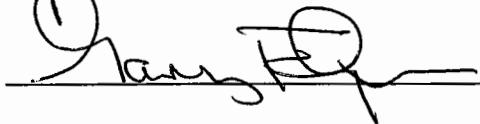
- Motion Originator: Bob Dunne
- Motion Description: To accept Parks Commission's annual report for FY2012, as prepared by Rick and Jen
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Parks Facility Committee

Bob provided the board with a report from the recent Parks Facility Committee meeting. The Committee is currently working towards obtaining funds to have an engineering study done of the All-Purpose Field and surrounding area (pine grove) taken into consideration. Rick stated that he would like to see a practice field in the pine grove, before reconstruction of the All-Purpose Field. Bob noted that the committee is looking at artificial turf for the AP field and this would take the fall sports off of the Sr. Baseball Field. Bob noted that he has been authorized by the committee to look into potential build/lease proposal for a new pool facility.

- Motion Originator: Bob Dunne
- Motion Description: Adjourn 9:45 PM
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Next Meeting: To be determined



DATE: 08-12-13